

DocuSoft-ng

Helping Successful Business Run Smarter

What We Do

We offer document scanning, indexing and file preparation services to a variety of industries including:

- Legal
- Financial
- Government
- Medical and Healthcare
- Insurance
- Transportation & Manufacturing

We scan documents from:

- A3, A4, Drawings
- Invoices
- Receipts
- Book Scanning
- OCR Conversion of paper documents into electronic content for HTML & Word documents.

We scan into different image formats like:

- TIFF
- PDF
- JPEG
- etc.

We can scan your documents onto:

- CD-ROM
- DVD
- Network
- Web based storage.

We offer free pick-up and delivery services (within a 60mile radius) for your documents or you may drop your files off at our fully secured site by appointment.

Consultancy: We also offer full Document Management Systems solutions Forms Capture (survey forms etc). Please call for more information.

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